**Description of teaching qualifications for the Faculty of Agriculture and Forestry**

The Teaching Skills Committee of the Faculty of Agriculture and Forestry assesses teaching skills based on applicants’ descriptions of teaching qualifications as well as demonstrations of teaching skills. The applicants’ teaching skills are evaluated according to the **Faculty’s Teaching Skills Evaluation Matrix.**

Descriptions of teaching qualifications must be enclosed with the other application documents when applying for a position (preferably max 3 pages). Applicants may also enclose with their application a list of theses and dissertations that they have supervised and are currently supervising. Please note that assessment will be based on qualifications presented in the application itself; any links mentioned in the documents will not be accessed.

Teaching qualifications must be described in the order of the headings below. The questions under the headings are intended to support applicants in presenting their teaching qualifications.

**Areas of assessment of teaching skills**

**1. Teaching experience and development**

* How much have you taught and in what environments?

1) the number of courses you have taught (also indicate if you were the main responsible teacher),  
2) how many credits each course was worth (e.g. 5 ECTS)  
3) the level of the courses (e.g. BSc, MSc)  
4) the educational organization where you taught the course

* What broader teaching responsibilities have you had (e.g., planning course programmes, coordinating courses)?
* What teaching methods have you used?
* What assessment methods have you used?
* Have you used online resources or educational technologies in your teaching and if so, how?
* Supervision experience. List

1. the number of completed Bachelor's, Master's and doctoral theses you have supervised as primary supervisor
2. the number of completed Bachelor's, Master's and doctoral theses you have supervised as a co-supervisor
3. the number of Bachelor's, Master's and doctoral theses, which you are currently supervising as primary supervisor
4. the number of Bachelor's, Master's and doctoral theses, which you are currently supervising as a co-supervisor

For Master’s theses and doctoral dissertations, give detailed information about the ten most recent, or about those you have supervised in the past two years, for example (name of student, year, title of supervised thesis):

* What other supervision experience do you have?
* How have you collected feedback on your teaching and supervision?
* What feedback have you received and how have you used it?

**2. Pedagogical training and thinking**

* What pedagogical training do you have? Please list:

1) the name of the course  
2) the training provider (e.g., Centre for Research and Development of Higher Education, University of Dundee)  
3) the scope of training (hours and credits, 1 cr = 27 hrs)  
4) the year when you completed the course

* What other training related to teaching skills (the learning process and its supervision, communication, leadership, etc.) do you have? How does it support your teaching?
* What do you consider important in your teaching and why?
* How would you describe the roles of the teacher and the student in university teaching?
* How do you wish to develop as a teacher?

**3. Ability to use and produce learning material**

* What kinds of teaching material (printed, digital, etc.) have you produced for your own use and for the Finnish or international community of teachers in your field?
* How do you use teaching and learning material in your teaching?
* How do you use digital learning material and environments in your teaching?

**4. Other teaching merits**

Please list any other teaching merits you wish to bring to the teaching skills evaluation committee's attention. For example:

* Directorship of a degree programme, membership in a steering group
* Participation in the drafting of documents guiding teaching (e.g., curricula, modules, student admissions)
* Expert duties related to teaching (e.g., membership in a teaching skills committee)
* University-level, Finnish and international working groups related to the development of teaching
* Teaching development projects
* Research and publications related to teaching
* Special distinctions and prizes related to teaching
* Other teaching merits