RECOMMENDATION FOR PRINCIPLES OF POSTGRADUATE SUPERVISION

The Faculty of Law has approved the following recommendations for the principles of good supervision for the faculty’s doctoral programme:

SUPERVISOR’S ROLE:

1. The supervisor will take care of the various dimensions of supervision in a professional manner throughout the research project. The supervisor:

   - recognizes students’ individual needs
   - motivates and supports the student, and is truly interested in the student’s progress
   - is loyal to the student and likewise can expect the same from the student
   - evaluates neutrally and objectively the quality and significance of the research project in his/her statements to the faculty and to external parties
   - avoids delaying the research project by his/her own acts or omissions
   - aims to develop himself/herself as a supervisor.

2. The supervisor will commit himself/herself to the student’s research project. The supervisor:

   - acquaints himself/herself with the candidate and his/her tentative research plan before agreeing to act as a supervisor
   - informs the student about research related to the same theme of which the supervisor is himself/herself aware, both previous projects and ones in hand at the moment
   - evaluates what kind of supervision the project requires, and how to best arrange the supervision
   - assesses his/her possibilities and resources to act as a supervisor, taking into account his/her expertise, prior supervisory commitments and other responsibilities
   - doesn’t agree to act as a supervisor unless he/she can commit himself/herself to the project
   - supports the student in finding research financing
   - has his/her own share of the responsibility for recruiting talented and adequately skilled LL.D. students.
3. The supervisor will further **systematic and planned realization** of the LL.D. studies and the supervision. The supervisor:

- supports the potential postgraduate student in developing a feasible, quality plan for his/her research and LL.D. studies
- guides and supports the student in dividing the research into appropriate stages
- helps the student tailor a suitable study programme, bearing in mind the possibility of alternative examination practices
- uses the student’s personal study plan as a tool of supervision; for example, the supervisor’s and the student’s agreement on their communication practices will be documented in the plan
- updates the student’s personal study plan with the student at least once a year
- commits himself/herself to follow the presented plan throughout its duration.

4. The supervisor will **support the student’s growth into a member of the academic community**, his/her development as a researcher and an expert. The supervisor:

- encourages the student to publish during LL.D. studies
- can provide the student teaching tasks which are connected to the theme for research
- furthers student’s in national and international networking
- contributes in assisting the student to get enough peer feedback and support
- contributes in supporting the student to create adequate contacts within the professions
- advises the student to prepare for the public examination.

5. The supervisor will have **sufficiently close interaction** with the student. The supervisor:

- meets the student at least twice a year, more frequently if necessary
- familiarises himself/herself carefully and timely with the texts and other materials which the student has sent to him/her
- gives fair and honest feedback, and also written advice when needed.

6. The supervision must be in line with the principles of **research ethics**. The supervisor:

- draws the student’s attention to research ethics and the guidelines of scientific writing
- doesn’t take inappropriate use of the student’s research
- may do research together with the student unless this contradicts the student’s interests
7. The supervisor will seek solutions to problems in supervision. The supervisor:

- will contact both the student and the Vice Dean of the faculty responsible for postgraduate education if the supervision relationship is unsatisfactory
- tries to guarantee that the student does not receive conflicting advice
- will discuss the supervision problems with the student’s possible co-supervisor
- may propose a joint supervision arrangement if this were useful because of the nature of the student’s research or for some other reason
- will not prevent the student from changing the supervisory arrangements if the student considers a change is necessary
- may ask to be relieved of his/her supervision duties if the supervision relation remains unsatisfactory even after efforts on resolution
- may help the student to find a mentor; mentor is an experienced non-academic expert whose support can advance the student’s career.

POSTGRADUATE STUDENT’S ROLE:

8. The student will commit himself/herself to his/her research project. The student is obliged to:

- seek the highest scientific quality
- present realistically his/her research plan
- act sincerely also in relations to the parties financing the research
- develop himself/herself as a researcher and an expert
- be loyal to his/her supervisor and other members of the research community
- follow the principles of research ethics in all respects.

9. The student furthers the systematic and planned progress of his/her research project. The student is obliged to:

- carry out his/her research and LL.D. studies according to the agreed schedule
- document the progress of supervision by, for example, making summaries of the supervision sessions and sending them to the supervisor
- commit to submit the supervisor texts and other materials from which the student wishes to receive feedback in good enough time before their meetings
- inform the supervisor about progress of the research and about essential changes of his/her research plan and theme
- update his/her personal study plan when necessary
- contact the supervisor if he/she wishes the supervision to be more efficient, and seek a resolution primarily with the supervisor; the student and the supervisor may contact the Vice Dean of the faculty responsible for postgraduate education in case they are unable to find a satisfactory resolution.
FACULTY’S ROLE:

10. The faculty will **support and ensure supervision**. The faculty will:

- assure effectiveness and well-defined nature of supervisory arrangements
- develop supervisory practices according the University’s policy
- give recommendations on making supervision more effective, if necessary
- organize training for supervisors in order to improve supervision
- further a conciliatory resolution of supervisory problems.
- develop the content of postgraduate degrees in a way that serves education of prospective researchers
- contributes in offering material resources to execute personal study plans
- develops postgraduate education activity in the faculty and in the departments and national and international networking in postgraduate education
- operates together with the graduate schools and research groups giving post-graduate education.

11. The faculty will **co-operate** with the supervisors. The faculty will support co-operation by:

- encouraging supervisors to participate in and organising faculty’s postgraduate events
- helping the student together with the supervisor in national and international research networking
- taking care that supervision work is taken into account when planning the use of total working hours
- aiming to promote reasonable division of supervision tasks at the faculty
- aiming to promote that supervisors get the orientation and training they require
- aiming to promote that experienced supervisors pass on their know-how to novice supervisors and that also younger researchers are recruited to supervisors.

12. The faculty will **follow the progress of the student’s research** in co-operation with the supervisor. The faculty may:

- ask the student and/or the supervisor to give an account of the progress of the research and the supervision’s functionality
- consider the interruption or forfeiture of right to study if the student neglects his/her duties.