

FACULTY OF LAW

CALL FOR APPLICATIONS: STUDENT EXCHANGE PLACES

Available student exchange places at the Faculty of Law for 2012–2013:

Applying for Erasmus, Nordplus and bilateral student exchange places:

I All students applying for exchange must first complete the online registration form.

II This call for applications and the instructions for completing the registration form must be read carefully before starting the application process. The online registration form is open from February 1st.

III Note the following before starting to complete the registration form:

- 1) You can apply to max. three (3) universities. The destinations may be from different exchange programmes (Erasmus/Nordplus/bilateral) and in different countries;
- 2) If the destinations are from different exchange programmes, you must complete separate registration forms for each programme and indicate in your motivation letter clearly the priority of the destinations (the same motivation letter applies to all destinations/forms);
- 3) Motivation letter (max. one page) should be finished before completing the registration form;

IV The application package must include following documents:

- 1) A printed registration form including the motivation letter (in Finnish/Swedish/English); the motivation letter addressed to the Dean must indicate why the student applies to those particular universities as well as their level of language proficiency (A1-C2) based on the Common European Framework of Reference for Languages (CEFR);
- 2) An unofficial transcript of records in Finnish/Swedish/English from WebOodi;
- 3) A CV in the language of teaching of the host institution(s) indicating at least following: previous/simultaneously completed degrees, grades of languages in the Finnish matriculation examination (if applicable), work experience, participation in organizations and/or university administration;
- 4) A preliminary learning agreement with academic recognition plan (for all destinations one applies to);
- 5) A passport-size photograph

V The application period for student exchange for the academic year 2012-2013 ends on Thursday 16 February 2012 at 15.45, by which time the full application package including all required enclosures must be submitted to the Faculty. Applications addressed to the Dean, professor Kimmo Nuotio, must be submitted to International Affairs Coordinator of the faculty during her consultation hours (Tue and Thu 9-11.30) or by mail (International Affairs Coordinator Teija Isotalo, Faculty of Law, P.O. Box 4, 00014 University of Helsinki) or left in the white mailbox labelled "*opiskelijavaihtohakemukset*" / "*student exchange applications*" located in the faculty office foyer. The applications can be supplemented until Thursday 16 February 2012 at 15.45. The exchange student selection will be made by the Dean in early March. All applicants will be sent an email notification of the decision to the email address supplied in the online registration form.

Learning Agreement (LA) and academic recognition plan

The guiding principle of student exchange is that the studies completed abroad should be included as fully as possible in the student's Finnish degree, provided that they comply with its aims. When planning studies abroad and the learning agreement, students must pay attention to the compatibility of the planned studies with the aims of their degree and their previous studies at UH. Studies abroad should be planned so that they complement previous studies.

The preliminary learning agreement is not meant to be binding as such, because it often must be compiled based on the teaching information available at the host institution at the time of application as the information of courses offered during the following academic year is not yet available. LA's main purpose is to ensure that the student has familiarised him-/herself with the courses available at the host institution as well as their suitability, and will take the studies to be completed abroad into consideration also when planning preceding and subsequent studies. The learning agreement must include the name of the courses, the scope of the courses in ECTS credits and the academic recognition plan (i.e. how the courses selected at the host institution could be included in the degree).

The latest information on available courses at the partner institutions can be found at the partner universities' websites. Links available at:

www.helsinki.fi/oikeustiede/opiskelu/opiskelijavaihto/tiedekunnan_opiskelijavaihtopaikat.htm

Students should plan to complete the same amount of credits during their study period abroad as they normally would at their home university. Therefore the recommended amount of credits is 30/semester.

Language proficiency

Students must evaluate their own language skills themselves and indicate the level A1-C2 of their language proficiency based on the Common European Framework of Reference for Languages (CEFR) in the motivation letter and explain how this level has been achieved. In addition to this, grades in languages achieved in the Finnish matriculation examination must be indicated in CV (if applicable). If the student plans to study in Swedish/German/French/Italian/Spanish speaking country, they must be able to complete their studies in the official language of these countries. Although courses might be offered also in English, students without knowledge of the national language will not be selected to study in these countries.

How to estimate your language skills: alma.helsinki.fi/doclink/29928

Common European Framework of Reference: alma.helsinki.fi/doclink/29928

Viitekehysten taitotasojen A1-C2 kuvaukset: alma.helsinki.fi/doclink/94594

Disabled students

Disabled students participating in Erasmus or Nordplus exchange may apply for additional financial aid if they require special arrangements for their studies. Disabled students planning to apply for student exchange should contact the International Affairs Coordinator of the Faculty no later than on Thursday, 26 January 2012 and clearly indicate their need for additional aid in their registration form(s).

Available student exchange places for students at the Faculty of Law for the academic year 2012–2013:

1) *Nordplus (Nordiskt Program för Lärare, Utbildningssökande och Studerande)* is the Nordic Council of Ministers' programme promoting collaboration and mobility between Nordic higher education institutions. In the field of law Nordplus functions as a network of Nordic faculties of law. Law students at the University of Helsinki may apply for the following Nordplus exchange places:

University	Number of places
Iceland	
<i>Íslands universitet, Reykjavík</i>	2
<i>Reykjavíks universitet</i>	2
Norway	
<i>Universitetet i Bergen</i>	2
<i>Universitetet i Oslo</i>	2
<i>Universitetet i Tromsø</i>	2
Sweden	
<i>Göteborgs universitet</i>	2
<i>Lunds universitet</i>	4
<i>Stockholms universitet</i>	2
<i>Umeå universitet</i>	2
<i>Uppsala universitet</i>	5
<i>Örebro universitet</i>	2
Denmark	
<i>Københavns universitet</i>	1
<i>Århus universitet</i>	2
<i>Syddansk universitet, Odense</i>	2

The duration of the Nordplus student exchange is always one semester. Students can mainly decide for themselves which semester they wish to spend abroad. Students selected for Nordplus exchange will be granted a Nordplus student status for one semester. If possible, students will be granted a Nordplus grant (in 2011–2012 the grant for one semester was EUR 1000) as well as a travel grant the amount of which varies by destination. However, there may not be enough grants for all students. Students selected to the exchange will be notified of how to apply for the grant in the spring.

2) Erasmus

The Integrated Lifelong Learning Programme (ILLP) is the European programme supporting the EU lifelong learning agenda and Erasmus is its higher education sub-programme. Students accepted to an Erasmus exchange will be granted a right to study as well as Erasmus status for the duration of the exchange, which means that they are not required to pay tuition fees. The University of Helsinki has so far been able to award a grant for all outgoing Erasmus exchange students. The different grant amounts in the academic year 2011–2012 were as follows:

Duration of exchange	3 months	4–6 months	7–10 months	11–12 months
Grant amount	EUR 1,000	EUR 1,200	EUR 2,000	EUR 2,400

(the amounts are subject to change in the academic year 2012-2013)

Law students at the University of Helsinki may apply for the following Erasmus exchange places:

City	University	Number of places and duration of exchange per place
The Netherlands		
<i>Rotterdam</i>	<i>Erasmus-Universiteit Rotterdam</i>	<i>3 à 10 months</i>
<i>Tilburg</i>	<i>Universiteit van Tilburg</i>	<i>4 à 5 months</i>
<i>Utrecht</i>	<i>Universiteit Utrecht</i>	<i>3 à 10 months</i>
<i>Nijmegen</i>	<i>Radboud Universiteit Nijmegen</i>	<i>4 à 5 months</i>
Belgium		
<i>Ghent</i>	<i>Universiteit Gent</i>	<i>2 à 10 months (for 4th year students or more advanced)</i>
<i>Leuven</i>	<i>Katholieke Universiteit Leuven</i>	<i>2 à 10 months</i>
<i>Liège</i>	<i>Université de Liège</i>	<i>4 à 5 months</i>
<i>Louvain-la-Neuve</i>	<i>Université Catholique de Louvain</i>	<i>2 à 5 months</i>
Spain		
<i>Barcelona</i>	<i>Universidad Ramón Llull de Barcelona</i>	<i>3 à 5 months</i>
<i>Bilbao</i>	<i>Universidad de Deusto</i>	<i>1 à 10 months</i>
<i>Madrid</i>	<i>Universidad Complutense de Madrid</i>	<i>2 à 9 months (students cannot apply for only one term)</i>
<i>Oviedo</i>	<i>Universidad de Oviedo</i>	<i>3 à 6 months</i>
<i>San Sebastián</i>	<i>Universidad del País Vasco</i>	<i>2 à 10 months</i>
<i>Seville</i>	<i>Universidad de Sevilla</i>	<i>2 à 5 months</i>
<i>Valencia</i>	<i>Universidad Cardenal Herrera-Ceu</i>	<i>1 à 10 months</i>
<i>Valencia</i>	<i>Universidad de Valencia</i>	<i>2 à 10 months</i>
Ireland		
<i>Dublin</i>	<i>Trinity College Dublin</i>	<i>2 à 10 months</i>
<i>Cork</i>	<i>University College Cork</i>	<i>2 à 10 months</i>
United Kingdom		
<i>Aberdeen</i>	<i>University of Aberdeen</i>	<i>6 à 5 months</i>
<i>Aberystwyth</i>	<i>University of Aberystwyth</i>	<i>4 à 10 months</i>
<i>Coventry</i>	<i>University of Warwick</i>	<i>3 à 10 months</i>
<i>Glasgow</i>	<i>University of Glasgow</i>	<i>2 à 10 months</i>
<i>Leicester</i>	<i>University of Leicester</i>	<i>2 à 5 months</i>
<i>London</i>	<i>Middlesex University</i>	<i>1 à 10 months</i>
<i>Manchester</i>	<i>University of Manchester</i>	<i>3 à 5 months</i>
<i>Sheffield</i>	<i>University of Sheffield</i>	<i>4 à 10 months</i>
Italy		
<i>Bologna</i>	<i>Università degli studi di Bologna</i>	<i>2 à 5 months</i>

<i>Florence</i>	<i>Università degli studi di Firenze</i>	<i>2 à 6 months</i>
<i>Milan</i>	<i>Università degli studi di Milano</i>	<i>2 à 5 months</i>
<i>Rome</i>	<i>Libera Università degli Studi Sociali Guido Carli</i>	<i>3 à 5 months</i>
<i>Austria</i>		
<i>Graz</i>	<i>Karl-Franzens-Universität Graz</i>	<i>2 à 5 months</i>
<i>Linz</i>	<i>Johannes-Kepler-Universität Linz</i>	<i>2 à 10 months</i>
<i>Greece</i>		
<i>Athens</i>	<i>National and Kapodistrian University of Athens</i>	<i>2 à 10 months</i>
<i>Lithuania</i>		
<i>Vilnius</i>	<i>Mykolas Romeris University</i>	<i>2 à 10 months</i>
<i>Poland</i>		
<i>Warsaw</i>	<i>Warsaw University</i>	<i>2 à 10 months</i>
<i>France</i>		
<i>Aix-en-Provence</i>	<i>Université Paul Cézanne</i>	<i>3 à 10 months</i>
<i>Caen</i>	<i>Université de Caen</i>	<i>2 à 9 months</i>
<i>Lyon</i>	<i>Université Jean Moulin Lyon 3</i>	<i>2 à 10 months</i>
<i>Montpellier</i>	<i>Université de Montpellier</i>	<i>3 à 10 months</i>
<i>Nantes</i>	<i>Université de Nantes</i>	<i>3 à 10 months</i>
<i>Paris</i>	<i>Université Panthéon Sorbonne (Paris I)</i>	<i>4 à 10 months</i>
<i>Paris</i>	<i>Université Paris Descartes (Paris V)</i>	<i>6 à 5 months</i>
<i>Poitiers</i>	<i>Université de Poitiers</i>	<i>2 à 5 months</i>
<i>Reims</i>	<i>Université de Reims Champagne Ardenne</i>	<i>2 à 9 months</i>
<i>Strasbourg</i>	<i>Université de Strasbourg</i>	<i>2 à 10 months</i>
<i>Tours</i>	<i>Université François Rabelais de Tours</i>	<i>2 à 5 months</i>
<i>Germany</i>		
<i>Berlin</i>	<i>Freie Universität Berlin</i>	<i>2 à 5 months</i>
<i>Berlin</i>	<i>Humboldt-Universität zu Berlin</i>	<i>1 à 10 months</i>
<i>Bonn</i>	<i>Rheinische Friedrich-Wilhelms-Universität Bonn</i>	<i>3 à 6 months</i>
<i>Bremen</i>	<i>Universität Bremen</i>	<i>3 à 10 months</i>
<i>Freiburg</i>	<i>Albert-Ludwigs-Universität Freiburg</i>	<i>4 à 10 months</i>
<i>Greifswald</i>	<i>Ernst-Moritz-Arndt-Universität Greifswald</i>	<i>1 à 5 months</i>
<i>Konstanz</i>	<i>Universität Konstanz</i>	<i>1 à 10 months</i>
<i>Mainz</i>	<i>Johannes-Gutenberg-Universität Mainz</i>	<i>2 à 9 months</i>
<i>Marburg</i>	<i>Philipps-Universität Marburg</i>	<i>2 à 5 months</i>
<i>Munich</i>	<i>Ludwig-Maximilians-Universität München</i>	<i>2 à 10 months</i>
<i>Münster</i>	<i>Westfälische-Wilhelms-Universität Münster</i>	<i>5 à 5 months</i>
<i>Regensburg</i>	<i>Universität Regensburg</i>	<i>2 à 5 months</i>
<i>Tübingen</i>	<i>Eberhard-Karls-Universität Tübingen</i>	<i>3 à 5 months</i>
<i>Würzburg</i>	<i>Bayerische Maximilians-Universität Würzburg</i>	<i>2 à 10 months</i>
<i>The Slovak Republic</i>		
<i>Bratislava</i>	<i>Comenius University in Bratislava</i>	<i>3 à 5 months</i>
<i>Slovenia</i>		
<i>Maribor</i>	<i>University of Maribor</i>	<i>2 à 5 months</i>
<i>Switzerland</i>		
<i>Bern</i>	<i>Universität Bern</i>	<i>5 à 10 months</i>
<i>Geneva</i>	<i>Université de Genève</i>	<i>5 à 9 months</i>
<i>Lausanne</i>	<i>Université de Lausanne</i>	<i>1 à 9 months</i>
<i>Czech Republic</i>		
<i>Brno</i>	<i>Masaryk University</i>	<i>2 à 5 months</i>

Prague	Charles University in Prague	2 à 9 months
Turkey		
Istanbul	Bilgi University	2 à 5 months
Istanbul	Yeditepe University	2 à 5 months
Hungary		
Budapest	Eötvös Loránd University	2 à 10 months
Estonia		
Tartu	University of Tartu	3 à 5 months
Croatia		
Zagreb	University of Zagreb	2 à 5 months

3) Exchange places based on Faculty bilateral agreements:

USA		
California	Santa Clara University	2 à 5 months
New York	Hofstra Law School	2 à 5 months (AUTUMN semester only)

Students selected to bilateral exchange places are exempted from paying tuition fees at the host institution. The Faculty of Law or the above-mentioned American universities do not award grants for students selected to bilateral exchange.

Selection criteria

When deciding on Erasmus, Nordplus and bilateral exchange places, attention will be paid to the following issues in particular:

- Language proficiency: students are required to have the language knowledge required for studying in the language concerned. For more information about language skills please see "*Language proficiency*" on page 2.
- The amount of credits completed at the Faculty of Law of the University of Helsinki is the main selection criteria. Students nearing the completion of their degree will only be awarded an exchange place if no other students apply and even then only after consideration, because the purpose of student exchange is to include the studies completed abroad in the student's degree.
- The significance of student exchange to the student's studies and the learning agreement
- Academic performance at the Faculty of Law of the University of Helsinki
- Motivation

Further information

Further information on exchange places at the Faculty of Law may be obtained from International Affairs Coordinator Teija Isotalo (room P355, consultation hours Tue and Thu at 9-11.30), tel. +358 9 191 22148, email law-international@helsinki.fi. Links to the websites of all partner universities of the faculty can be found at:

www.helsinki.fi/oik/tdk/opiskelu/opiskelijavaihto/tiedekunnan_opiskelijavaihtopaikat.htm